



Curwen Primary School

Together Everyone Achieves More

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Dear Parents and Carers,

We are so excited to welcome you! We hope that you have had an enjoyable summer at home, and that you and all children are excited to start in Reception on **Monday 14th September**. To begin with and support the children's transition at school the children have been allocated an AM or PM session for the first week, the timings are as follows:

Monday 14th, Tuesday 15th, Wednesday 15th AM (08:40-09:00 to 12:00) and (1:00-3:00 to 3:20) PM sessions
Thursday 16th – AM session children only (08:40-09:00 to 1:30)
Friday 17th - PM session children only (11:00-3:00-3:20)

Monday 21st – All Reception children in school full time dependent upon children's settling and their well-being. Please note that Reception children will **not** be able to begin breakfast club or 6 o'clock club until Monday 28th September, and this will be dependent on them settling in.

We understand that the start of school this September is rather different than usual, and we have not seen many of you for several months and some we have not yet met. We would like to reassure you that we have worked hard to plan in a wide range of strategies to support the children to settle back into school, including a whole school topic based around the theme 'Who Am I?' which we will let you know more about in due course. It is very sad that in the present circumstances we are not going to be able to welcome parents and carers in as we ordinarily would, however we will work hard to use Zoom and other technology to keep you updated on what is happening in school.

As we advised before the holidays, please keep in mind that we have had to implement various measures to ensure we can all return to school as safely as possible. This will all be kept under regular review. We have outlined some of the key changes in this letter, however for more detailed information please see our Frequently Asked Questions (FAQs) document which is available on our website, and is also attached to this message.

Day-to-day arrangements:

- Entry will **only** be through the Nursery Gate or KS1 Gate (London Road). Children should be dropped from youngest to oldest and parents/carers can exit through our 5/6 building or KS2 gate (down the ramp to Stock Street). To reduce numbers in our playground, we ask that **only one adult** from each household attend
- When your child/children are full time they can be dropped to school 8:40am-9:00am and collected 3:00pm-3:20pm. We may ask parents/carers to wait at the gates if the playground is particularly busy. Any children arriving after the gates have shut will need to queue outside the main office with their parent/carer until a member of staff is available to escort them to their bubble. **Please ensure you are on time to avoid waiting.** Please remember that if children are collected after 3:30pm you may be subject to a late fee (see our website for more information)
- During the transition days exit will be back through Nursery.
- Breakfast club and/or 6 o'clock club will be offered but only to Reception children from Monday 28th September at the earliest. Please note that 6 o'clock club must be booked in advance, so please speak to the office about this





- From 28th September, if attending breakfast club, children can enter via the main office 7:45-8:30am. Please note breakfast will be cereal and fruit only due to the 'bubbles' children will be in. This is not available to Reception until Monday 28th September and only if your child has settled.

Personal belongings:

- Children can bring a bag to school but should not bring personal belongings (stationery/toys etc). **All children must bring a water bottle each day** which we can re-fill for them
- Children should wear their PE kit on their PE day; there will be no changing in school. You will be advised which day this is.

Arrangements within school:

- Children will be kept in 'bubbles' to reduce the contact they are having with others. Staff will be kept as consistent as possible
- There will be one-way systems within school, and the playground will stay split up
- There will be **no** school visits happening that involve public transport

What we need from you:

- All parents **must** ensure that they keep all phone numbers updated (including emergency contact numbers)
- All parents **must** have Studybugs and **must read** all communication sent
- Parents and carers will **not** be allowed in the building. We will offer 'Welcome Meetings' via Zoom once children have returned so please look out for the details of these
- Please remember that we all need to do our part and minimise contact with other adults. Please contact us via phone / email / Studybugs wherever possible. If you need to speak to a member of staff please wear a face covering. Children will not wear face coverings in school so if your child comes to school in a mask please ensure this is stored somewhere safely
- For the safety of everyone, children **must not** come to school if they are unwell or if members of their household are displaying COVID-19 symptoms. Please report their absence via Studybugs and if the symptoms could be COVID-19 (temperature / new continuous cough) then please keep your whole family at home and seek medical advice. If you have a test please let us know the outcome
- Belongings that children have forgotten (library books / water bottles / coats etc) **must not** be brought to the main office. The only exception to this will be medication
- Please continue to avoid appointments during the school day wherever possible. Due to us having to maintain our 'bubbles', if your child has an appointment during school time (please note this should **only** be a hospital or specialist appointment or an emergency) then they **cannot** be collected / dropped off mid-session. All collection must be at 12:00 or 1:00 (with prior notice), and any children attending a morning appointment should be dropped back to school at 12:55pm (having eaten lunch). Evidence **must** be provided of appointments to the main office

It is vital that you put Studybugs on your phone and let us know if you are having any difficulties receiving messages.

We know that if we all work together we can establish a new 'normal' and continue to do the very best for our wonderful children and families. We look forward to seeing you soon!

With kind regards,

Mrs Mansfield
Head of School

